

Notes of Guidance

1. The prescribed Petition Form must be used. All Petitions must be submitted to the Grand Recorder, having been previously approved by the Indendant-General.
2. Every Petitioner must fill in a Petitioners Application Form and send to the Organising Recorder.
3. Care should be taken to ensure that the information provided is correct.
4. **BLOCK CAPITALS OR TYPESCRIPT** must be used throughout.
5. A PDF version of the Petition Forms and Petitioners Application Forms are available to download from our website www.glmnm.com
6. A Clearance Certificate or letter of good standing must be provided in respect of each Conclave of which a Petitioner was formerly, a subscribing member. Failure to provide such will delay approval of the Petition and may disqualify a Petitioner. **Please note that the number of the Conclave cannot be issued until this information has been provided.**
7. The names of the Petitioners should be recorded indicating, where appropriate, the office to be held in the new Conclave.
8. Each Petitioner must produce their Red Cross Certificate and Appendant Order Certificate to the Organising Recorder. If the name on the Certificates differ from that on the Petitioners Application Form, the Certificates should be sent to the Grand Recorder with a request for it to be corrected. **The appropriate fee may be charged.** Failure to do this may cause delay in the preparation of the Warrant. The name that will appear on the Warrant must be the same as on the Red Cross Certificate.
9. The name, address and telephone number and if possible email address of the Organising Recorder must be notified to the Grand Recorder when the completed Petition is submitted.
10. The careful compilation of the Petition Form will obviate unnecessary correspondence and avoid delay in preparation of the Warrant.
11. The preparation, engrossment and signing of a Warrant require some 6-8 weeks for completion. This should be borne in mind when proposing the Date of the Consecration meeting.
12. The proposed Date of Consecration must be confirmed with the Grand Recorder. The Warrant of the Conclave will be dated accordingly.
13. No Petitioner may act as the Consecrating Officer or as an Assisting Officer at the Consecration, without the express approval of the Grand Sovereign.
14. Only in exceptional circumstances will a Petition be approved where the First Sovereign of the Proposed Conclave is **NOT** a Past Sovereign.
15. Details of **Organising Recorder:**

Name:	
Address:	
Post Code:	
Telephone No.	
Email Address:	
16. Please tick warrant type: In House warrant on A3 parchment paper
Fully engrossed warrant on goats skin
17. Do not send in any monies with the Petition Form. The Conclave will be invoiced in due course.

Red Cross of Constantine

Petition for a new Conclave

To the Most Illustrious Grand Sovereign of the Grand Imperial Conclave for England and Wales and its Divisions and Conclaves Overseas of the Masonic and Military Order of the Red Cross of Constantine and the Orders of the Holy Sepulchre and of St. John the Evangelist.

The Petition of the Undersigned respectfully represents that they are severally Knights of the Red Cross of Constantine residing in _____ and its vicinity: that they are in good standing as Knights of that Illustrious Order and Competent to form and open a Conclave, and properly to discharge the various duties thereof according to ancient usage.

Having at heart the good of the Order, and being desirous to extend its benefits to worthy companions, they pray for a Warrant of Constitution, empowering them to form, open, and hold a regular Conclave of Knights of the Red Cross of Constantine and the appendant Orders

to be named

	Conclave
--	-----------------

to meet at (address)

--

	Postcode
--	-----------------

on the following days

Enth.					

in the months of

They therefore pray for a Warrant of Constitution to empower them to assemble as a lawful Conclave and to discharge their duties as members of the Grand Imperial Conclave in a regular and constitutional manner according to the original forms and the Statutes of the Order.

They have nominated and do recommend:-

Knight

--

 to be the first **Sovereign**

Knight

--

 to be the first **Viceroy**, and

The total number of petitioners is of whom are Grand Officers, Divisional Grand Officers, Past Sovereigns and members of the Order.

It is hoped that within the first twelve months candidates will be admitted into the Order by the Conclave.

If the Prayer of the petitioners be granted, they promise a strict conformity with the regulations of the Order of the Red Cross of Constantine

**I hereby approve of this Petition,
and recommend that the Prayer of the same be granted**

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Indendant-General **Division**
Dated this _____ **day of** _____ **20**__

PETITIONERS

No.	MMH No.	Title	Forenames in full	Surname	Civil Honours / Decorations	Office to be held in New Conclave
1						Sovereign
2						Viceroy
3						Senior General
4						Junior General
5						High Prelate
6						Treasurer
7						Recorder
8						Almoner
9						Marshal
10						Deputy Marshal
11						Orator
12						Standard Bearer (C)
13						Standard Bearer (L)
14						Prefect
15						Assistant Recorder
16						Organist
17						Aide-de-Camp

No.	MMH No.	Title	Forenames in full	Surname	Civil Honours / Decorations	Office to be held in New Conclave
18						Aide-de-Camp
19						Herald
20						Steward
21						Steward
22						Steward
23						Steward
24						Steward
25						Steward
26						Sentinel
27						
28						
29						
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